#### ESL Teacher EF Kids & Teens, China CV Receiving Mailbox: i.teach@ef.com

# Synopsis:

As an **ESL Teacher** at EF English First Kids & Teens, you will join our academic team together with international teachers to deliver high quality English lessons and academic services to our students from 3-18 years old.

# The role:

The Teacher position is an essential and key position in EF schools. The responsibilities mainly include preparing and delivering lessons, administering and reporting students' learning progress and coordinating with other functions to maintain effective relations.

## You will:

- Prepare and carry out lessons as assigned by the Director of Studies
- · Correct, record and administer the results of quizzes, tests, assessments and progress report for students
- Communicate students' progress and action plans with parents via phone and parent-teacher meetings
- · Assist in the placement testing and interviewing for new students enrollment
- Carry out academic events including demo lessons, parent academy and life clubs
- Attend teacher training presentations and workshops for own development
- Substitute for absent colleagues, perhaps at short notice, on or off-site

## You have/are:

- Master's Degree, Major in English, English Education, TESOL, Applied Linguistics or relevant area
- National Teacher Certificate or TEFL/CELTA certificate preferred
- Command excellent communicative skills in English with TEM8/IELTS7 or above
- Passionate in language teaching and cultural exchanges
- Flexibility in working in Multi-national work environment
- Enjoy being with kids & teens and passionate about education and culture industry

EF Kids & Teens is a leading company in the fast growing and promising ESL market of kids & teens. We provide first class quality of teaching and service to the customers and value people who are passionate about English education for children and skillful of doing their jobs.

EF stands for "Education First". Founded in 1965 by entrepreneur Bertil Hult, EF is now the world's largest private educational organization. With a mission to break down barriers in language, culture and geography, EF has helped over 15 million people to learn a new language, discover the world, or earn an academic degree. EF operates 500 schools and offices in 53 countries with 40,000 employees. To date, "Education First" is more than our company name. It is our corporate passion.

EF is an equal opportunity employer. Join EF, we promise you a rewarding career where you can make a difference. To keep up with our worldwide growth, we are looking to hire more global entrepreneurs who want to drive business, break new ground, and see the world. If you think this could be you, then contact us and send your cover letter and CV to <u>i.teach@ef.com</u>.